

**DOCUMENTS NECESSARY TO CALCULATE IUP - Indicatore Universitario Parificato
For foreign students**

STUDENT	<input type="checkbox"/> Identity card (if EU countries) or passport with valid student visa <input type="checkbox"/> Codice fiscale (fiscal code) applied either at the Italian Diplomatic Representation in student's country or in Italy at Revenue Agency (<i>Agenzia Entrate</i>)
SCHOLARSHIP	<input type="checkbox"/> Amount received in 2016 and in 2017 (ask a declaration to the University)
<p>Student must acquire all the documentation stating your family income and properties by the appropriate offices in your Country.</p> <p>All the documents must be translated into Italian by a recognized translator and legalized if non-EU countries by the competent local authority in your Country. As an alternative you can have them translated by your country's Embassy or Consulate in Italy and legalized by the Italian <i>Prefettura</i>.</p> <p align="center"><u>CAF will only accept ORIGINAL documents</u></p>	
FAMILY	<p>ATTENTION: family means all the people living in the same house with student (e.g.: parents + siblings + other people living in the same house)</p> <p><u>In case of separated or divorced parents, the applicant belongs to the household of the parent receiving child maintenance for the student.</u></p> <p><u>In the case of parents who are not legally separated or divorced, the household of the applicant will be assessed together with the combined households of both parents.</u></p> <input type="checkbox"/> Certification regarding the family status at the time of IUP's signing
HOUSE RENTAL	<input type="checkbox"/> If the family rents a house, the student should provide a copy of the current rental agreement indicating how much is paid monthly
INCOMES	<input type="checkbox"/> income tax return for the year 2016 to enrolment of each family member who has an income (converted into Euro if possible) - documents issued by employers will not be accepted . The official income tax return must be issued by the official government revenue agency of the student's country of residence)
PROPERTIES	<input type="checkbox"/> purchase price or market value for properties owned by the family (building and land) at 31st December of 2017. In case of a mortgage on the house (or other property), the student should provide a copy of the mortgage statement indicating the remaining amount at 31st December of 2017 to be paid to the financial institution that provided the loan.
FAMILY ESTATE	<input type="checkbox"/> for bank accounts and deposits: balance at 31st December 2017 and the average balance of 2017 (or the bank statement with all year's transactions to permit us to calculate average balance) <input type="checkbox"/> personal estate of the family owned at 31st December 2017 (assets, dividends, etc)

The IUP certification will be **exclusively referred to the student's economic situation**, without considering the income and the properties of the family, **only if:**

- he/she has a different residence from the one of the family since at least two years before enrolment
- he/she does not live in a house belonging to a member of the family
- he/she has a personal income since at least two years. The student's annual income must not be lower than € 6.500